

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
NATIONAL APPLIED RESOURCE SCIENCES CENTER  
DENVER FEDERAL CENTER, BUILDING 50  
P. O. BOX 25047  
DENVER, COLORADO 80225-0047

October 20, 1998

In Reply Refer To:  
9100 (RS-100) P

EMS TRANSMISSION  
Instruction Memorandum No. RS-99-008  
Expires: 9/30/99

To: Director 300, MIB, Room 5627  
All State Directors  
ATTN: All State Engineers

From: Director, National Applied Resource Sciences Center

Subject: FY 1999 to FY 2001 Architectural-Engineering  
Assistance DD: 11/6/98

In order for the National Applied Resource Sciences Center (NARSC) to assess and prioritize our Architectural-Engineering workload for FY 1999 through FY 2001, we request that your office identify any services and/or projects that you anticipate needing our assistance on during this time period. This request is being made to help us better coordinate the high volume of work anticipated over the next few years, resulting from the deferred maintenance backlog. In addition, we look at this exercise as an opportunity for the Bureau to benefit by allowing the State Engineering Offices more flexibility in planning their workloads, by providing standardization on common/typical projects, and ultimately, by providing the Bureau cost savings.

Requests for Architectural-Engineering services, regardless of funding source, for this purpose should include the following items: Deferred Maintenance, New Construction, Fire Facility Construction, Title 5 LWCF Construction, Demonstration Fee Site Construction, and the Grand Staircase-Escalante National Monument. Requests for Architectural-Engineering services should be submitted on the attached form. We ask that you use a separate form for each request.

We request that you or the appropriate official verify which projects should be included in the NARSC Annual Work Plans for FY 1999, 2000, and 2001. If available, project funding should

identify any allowance provided for Architectural-Engineering services. Please identify how project funds should be distributed. We understand that requests at this time are only preliminary, and final decisions on project assignment will be determined after all requests are evaluated. NARSC will entertain requests for additional services throughout the year, and we encourage your office to contact us when we can be of assistance.

It is requested that all Architectural-Engineering Assistance Request Forms be returned to NARSC by November 6, 1998. We will make every effort to process your requests in a timely manner. If you have any questions, please contact Mike Kirby at (303) 236-6491 or Robert Hart at (303) 987-6864.

Signed by:  
Michael Kirby, Acting Director  
National Applied Resource  
Sciences Center

Authenticated by:  
Rheda Dodd  
Staff Assistant

1 Attachment

1 - Architectural-Engineering Assistance Request (1 page)

Distribution

RS-150A, BLM Library  
NI-101, Reading File

## ARCHITECTURE AND ENGINEERING ASSISTANCE REQUEST

STATE: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
ALTERNATE NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

OFFICIAL PROJECT NAME: \_\_\_\_\_

PROJECT NUMBER: \_\_\_\_\_ STATE PRIORITY: \_\_\_\_\_

PROJECT DESCRIPTION:

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<u>SERVICE REQUESTED</u>	<u>DELIVERABLE*</u>	<u>DATE NEEDED</u>
INSPECTION/CONDITION SURVEY STUDY	_____	_____
LOAD RATING	_____	_____
CONCEPT DESIGN	_____	_____
FINAL DESIGN	_____	_____
REVIEW	_____	_____
ENGINEERING ANALYSIS	_____	_____
SUBMITTAL REVIEW	_____	_____
COST ESTIMATE	_____	_____
VE	_____	_____
A & E ASSISTANCE	_____	_____

\* Deliverable type may include: Report, Drawings, Specifications, Analysis, Estimate etc.

FUNDING

\_\_\_\_\_ Expected in AWP      \_\_\_\_\_ Available as Carryover      \_\_\_\_\_ Budget Year +1  
\_\_\_\_\_ Budget Year +2

TOTAL CONSTRUCTION FUNDS AVAILABLE: \_\_\_\_\_

ESTIMATED A - E FUNDS AVAILABLE: \_\_\_\_\_

